

Name :
File number :
Program :
Reference Number :

PLEASE NOTE BEFORE FILLING OUT THE REPORT

Instructions

1. The final report aims to document the most significant activities, results and outcomes **directly related to the research project supported by the grant and funded by the Fonds.**
2. When you click on an Add button, a sub-section opens: Do not forget to save this sub-section before creating another entry.
3. **Save frequently** as you fill in the report.
4. **Before you Validate the page, make sure you always Save changes first.**
5. Please read the questions carefully and only enter data that meet the criteria and definitions. No section is more important than another. Depending on the context and theme of your research, some sections may not be relevant. If a certain type of activity does not apply, the section may and remain empty.

USE AND DISSEMINATION BY THE FONDS DE RECHERCHE DU QUÉBEC OF THE INFORMATION PROVIDED IN THE FINAL REPORT

The information provided in this report will be collected by the Fonds and shared between the three Fonds de recherche du Québec. It will be used to:

- identify activities and results
- ensure the suitable and responsible use of public funds
- generate statistics, measure the impact of funding and report to funders and the public
- enable the FRQ to assess their programs and performance and the impacts of the research they fund, especially for Québec
- support the promotion of FRQ-funded research and the dissemination of knowledge

Under the Common General Rules of the FRQ, funding holders must fill in the reports required by the program's rules to the FRQ's satisfaction in order to be eligible to receive further funding from the Fonds. This requirement applies to all holders who have received at least one payment, even if funding has been interrupted.

Funding from the Fonds is made possible by public funds. With that in mind, funding holders must be transparent in the accountability process.

Use of aggregate information

Once the information is aggregated, it may be used to generate statistics, inventories, assessments and analyses in connection with the FRQ's mandate to promote and financially support all researchers in the Fonds' respective sectors (see the FRQ's mission: CQLR c M-15.1.0.1, art. 39 to 41). The information will be publicly available in our annual reports and communication tools such as Web sites, press releases and social media outlets, among others, without identifying any individuals. It is important to note that certain details collected when an application is filed (name of the recipient, title of the project, etc.) are made public when the funding is announced.

Use of personal and confidential information

The personal and confidential information that is collected shall be processed in accordance with the provisions of the Act respecting Access to documents held by public bodies and the Protection of personal information (CQLR c. A-2.1) and with the terms set out in the *Énoncé relatif à la protection des renseignements personnels et confidentiels des dossiers des candidats, candidates et titulaires d'un octroi* (see DOCUMENTS tab) (hereinafter the "Énoncé"). Thus, funding holders consent that certain information collected in this report shall be:

- made publicly available, specifically the name of the funding holder, the title of the project and the lay summary
- communicated on a confidential basis to the program partners (identified in the program rules) when a program is funded in partnership

Refer to the *Énoncé* for further details.

PUBLIC RELEASE OF LAY TITLE AND SUMMARY OF RESULTS AND BENEFITS ALREADY ACHIEVED (for general public dissemination purposes)

- I agree to allow the FRQ to publicly release the lay title and summary of results and benefits provided in this report, in whole or in part and by any means (Web site, Facebook, Twitter, etc.).
- Accordingly, I am not including personal information or confidential or protected information whose release may compromise a patent filing or publication request.
- The FRQ shall comply with all applicable copyright laws, in particular by referring to the author. The FRQ reserve the right to edit the text without notice before releasing it.

LAY TITLE (for general public dissemination purposes)

*Provide a lay title for your project, for general public dissemination purposes (must be written in French) ?

200 characters.

SUMMARY OF RESULTS AND ALREADY ACHIEVED BENEFITS (for general public dissemination purposes)

*(THIS SUMMARY MUST BE WRITTEN IN FRENCH)

- 1) Briefly present the results directly attributable to the supported activities.
- 2) Clearly describe, if applicable, any benefit already achieved or observed which results from the supported activities. Include benefits of any form - scientific, economic, social, environmental, political, cultural, artistic or technological.
- 3) Also specify, if applicable, the new leads or research questions raised by the results.

0 words entered.

4000 characters.

RESEARCH PARTNER ORGANIZATIONS (for supported activities)

If applicable, list each non-academic partner organization that has significantly contributed to the supported activities. Only reference partner organizations with a clear agreement or commitment. Please provide location information with consideration of the organizations division or branch with which the collaboration took place.

*Did your grant include contributions from a research partner organization? Yes No

Empty list

*Organization ?

*Type of organization

*Country

Province / State

*Type of contribution

*If contribution is financial, indicate amount in Can\$ (otherwise, indicate 0)

Save

Cancel

TRAINEES WITH PROJECTS RELATED TO SUPPORTED ACTIVITIES

Identify all the students and postdoctoral trainees who have performed part of the work related to the supported activities through their thesis (masters/doctoral) or project.

Note: The level of training is not posted in the list, but the value will be used by the Fonds anyway.

*Have any trainees been directly involved with the supported activities through their thesis or postdoctoral project? Yes No

Empty list

Please complete the information below.

*Last name

50 characters.

*First name

50 characters.

*Level of training

Obtained diploma / Completed training?

Financially supported by the grant Yes No

*Principal current occupation

ACADEMIC COLLABORATORS FROM OUTSIDE OF QUÉBEC (for supported activities)

List all researchers from outside of Québec who fit the following definition: Researcher who made a **significant contribution to the supported activities** and who is employed in a public sector research organization outside of Québec, that is to say an organization specifically dedicated to research or having the status of postsecondary education institution.

*Did any academic collaborators from outside of Québec contribute to the supported activities? Yes No

Empty list

*Organization

*Nom(s) du(des) chercheur(s)

*Pays

Province / State

SCIENTIFIC PUBLICATIONS DIRECTLY ARISING FROM SUPPORTED ACTIVITIES

Report the **most significant scientific publication(s) directly arising from supported activities, limit of 5**. Please indicate those that are or will be published in open access. **Exclusions:** public communications for the media (must be put into the *Interventions, activities or publications for the general public* section).

*Did any scientific publications directly arise from the supported activities? Yes No

Empty list

Add a publication

*Type of publication

*Complete reference of the publication

500 characters.

*Publication status

*Publication in open access? Yes No

*Type of open access Immediate open access - Institutional or disciplinary REPOSITORY Immediate open access - JOURNAL Open access after a 12-month or less embargo - Institutional or disciplinary REPOSITORY Open access after a 12-month or less embargo - JOURNAL Open access - more than 12-month embargo NOT in open access

Save Cancel

CONFERENCES AND SYMPOSIUMS – SCIENTIFIC PRESENTATIONS DIRECTLY ARISING FROM SUPPORTED ACTIVITIES

Report the **most significant presentations directly arising from the supported research, limit of 5**. Please indicate presentations made as guest speaker, i.e. for which your expertise have been directly requested. **Exclusion:** adapted documents for end-users (must be put in the KNOWLEDGE SHARING section).

*Did any scientific presentations directly arise from the supported activities? Yes No

Empty list

Add a presentation

*Type of participation

*Complete reference of the presentation (title, conference, place, year)

500 characters.

*Guest speaker? Yes No

Save Cancel

ARTISTIC OR LITERARY WORKS AND PERFORMANCES ARISING FROM SUPPORTED ACTIVITIES

List, if applicable, up to 5 artistic or literary works and performances directly arising from supported activities.

*Did any artistic or literary works or performances directly arise from supported activities? Yes No

Empty list

Add

*Complete reference of artistic or literary work or performance (e.g. title, year, type of work or performance, participants, location) ?

400 characters.

Save **Cancel**

PRODUCTS, TOOLS AND INVENTIONS ARISING FROM SUPPORTED ACTIVITIES

Report any product, tool or invention arising from supported activities (if applicable).

Exclusions:

- Artistic or literary works and performances
- Publications and presentations

*Did any products, tools or inventions arise from supported activities? Yes No

Empty list

Add

*Type

*Title or short description

characters.

*Protection or availability status


*Date on which protection or availability status became effective

Save **Cancel**

KNOWLEDGE SHARING RELATED TO RESULTS ARISING FROM SUPPORTED ACTIVITIES

Briefly describe, if applicable, the most significant initiatives of knowledge sharing **directly related to the supported activities (limit of 5)**. The Fonds defines knowledge sharing as an exchange between researchers from higher education institutions or affiliated institutions and persons from practice environments. Report only initiatives not listed in other sections (see Exclusions).

Exclusions:


- Knowledge dissemination to the general public => must be put under *Interventions, activities or publications for the general public*
- Shared knowledge through a tool or database => must be put under *Products, tools and inventions directly arising from supported activities*
- Transformation or innovation arising from knowledge sharing activities => must be put under *Innovations being adopted or already adopted / creation of innovative spin-offs* 

*Has there been knowledge sharing initiatives with end-user environments during the research project or at the end of it? Yes No

Empty list

Add

*Main type of target organization

*End-user environment(s) or stakeholder(s) 

200 characters.

*Activity type

*Description of the initiative (nature, subject(s) and objective(s), context and period)

250 characters.

Save Cancel

GENERAL PUBLIC DISSEMINATION (media interventions or publications, or other activities)

Report the most significant interventions, activities or publications intended for the general public, made either in the media or directly to the public, that communicate information about the supported research or the ensuing results. **(maximum 5 entries)**

*Have any general public dissemination interventions, activities or publications been realized in relation with the supported activities? Yes No

Empty list

Add

*Dissemination means 

If other, please specify

100 characters.

*Brief description of the intervention, activity or publication (topic, context, participants, location, date, etc.)

250 characters.

Save Cancel

INNOVATIONS BEING ADOPTED OR ALREADY ADOPTED / CREATION OF INNOVATIVE SPIN-OFFS

You can declare an innovation or an organization if your research results, or the products resulting therefrom, have been used by end-users to induce a transformation, completed or in progress, or have led to the creation of a new organization (spin-off company, NPO, etc.).

*Have supported activities led to the adoption of an innovation or to the creation of an organization? Yes No

List of innovations and organizations

What has been created, or what has been/will be improved?	Describe the transformation that occurred due to the innovation or organization, as well as its impact on the end-user environment	Type of environment / Type of organization	Specify the environment or sphere of activities	Indicate whether the innovation or new organization has led to the creation of new jobs	Delete
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Add

About the innovation and induced transformation

*What has been created, or what has been/will be improved?

*Describe the transformation that occurred due to the innovation or organization, as well as its impact on the end-user environment

1000 characters.

About the adopting environment / the organization

*Type of environment / Type of organization

*Specify the environment or sphere of activities

250 characters.

*Indicate whether the innovation or new organization has led to the creation of new jobs

250 characters.

*Is the innovation already adopted, or the organization already in operation? Yes No

REPORT TEMPLATE - VERSION 2020

FURTHER WORK

This section focuses on funding that has been received to further the work that is related to the supported activities.

*Has funding been secured to continue the work related to the supported activities? Yes No

Empty list

Add

*Name of the organization (if not in the list, see help bubble) ?

*Type of organization ?

*Program name 100 characters.

*Amount

Save Cancel

SIGNATURE AND SUBMISSION

COMMITMENT OF AWARD RECIPIENT

I declare and certify the following.

1. All the information contained in the final report is accurate and complete.
2. I have obtained the express consent of the third parties identified in the final report (partner organizations, academic collaborators, students and postdoctoral fellows) to provide their personal and confidential information.

AUTHORIZATION REGARDING THE PERSONAL AND CONFIDENTIAL INFORMATION PROVIDED IN THE FINAL REPORT

The information provided in the report shall be processed in accordance with the terms described herein, with the provisions of the Act respecting Access to documents held by public bodies and the Protection of personal information (CQLR c. A-2.1, hereinafter the "Act") and with the terms set out in the Énoncé relatif à la protection des renseignements personnels et confidentiels des dossiers des candidats, candidates et titulaires d'un octroi (hereinafter the "Énoncé") (see DOCUMENTS tab).

- I have read the Énoncé and hereby authorize the Fonds to retain, use and disclose all the personal and scientific information contained in my file, in accordance with the terms described herein, in the Énoncé and in the Act and provided that the individuals who are granted access to the information undertake to respect its confidentiality.

DECLARATION

- I have read and I do agree with the commitment and authorization above.
- I understand that the title and summary of results and achieved benefits could be disseminated to the general public.

* I accept