



Registration

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM which has not been fully validated.

Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the **My forms** page and change the display language in the upper right corner of the screen.

The pre-application form is mandatory to submit an application for this program.

The application form including all required documents must be submitted **before the deadline set by the institution** that will approve your application. Following the approval given by the institution, your application form will be automatically submitted to the FRQS if the deadlines are respected.

To find out your institution's deadline, you must first indicate the institution and save it at the section **Managing institution** in your application form. The institution's deadline will be displayed under the **Your institution's deadline** column on the **My forms** page. In addition, the value under the **Form status** column allows you to track the approval and submission process of your application form.

It is important to carefully read the program rules ([programme web page](#)), the Common General Rules ([RGC](#)) and all relevant documentation before beginning to complete this form, especially the eligibility requirements.

Make sure you are using the correct form for the program you have chosen. If you make a mistake, you will have to abandon the application and start a new one.

Refer to the [Presentation standards for PDF attachments to FRQnet forms](#) available in the **Documents** of the FRQnet E-portfolio for complete presentation instructions.

Prior to the submission of this form, the Canadian Common CV must be transmitted and the .PDF file of the detailed contributions must be attached in the **Canadian Common CV** section of the FRQnet E-portfolio.

Your supervisor's form must be submitted before you can submit your application. You can follow up at any time on the **My forms** page, by clicking on the link in the "Other statuses" column.

Fields marked with an asterisk (*) are mandatory. In all sections of the form with a "Save" button, it is important to save the information on the page before clicking the "Validate the page" button.

The "Validate submission" button in the **Signature and submission** section allows you to check whether the required information is complete.

*File number Pre-application

Name:

File number: 324351

Applicant

IDENTIFICATION

This information cannot be modified by the user. Please send any corrections to the following address: centre.assistance.sante@frq.gouv.qc.ca indicating your account number and the corrections to be made.

PIN

Name

First name

*Research status

CONTACT INFORMATION

The information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio. If the information is missing or incorrect, please edit it on the **My Profile** page (for the **Address Type** field, you must select **Primary Affiliation Address**).

Adresse :

Courriel :

Canadian residency status

Are you currently domiciled in Québec within the meaning of the Québec health Insurance Act?

Yes No

Since when have you lived in Québec? If you have always lived in Québec, enter your date of birth

If you have been domiciled in Québec for less than 6 months, select one of the following options:

- I used to be domiciled in Quebec and I left only for my studies.
 I used to be domiciled in Quebec and I left for reasons other than studies.
 I have been domiciled in Quebec for less than 6 months and I was not domiciled there before.

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Eligibility - BOC

Please identify the type of research that you are applying for. Please refer to the program outline for further details concerning the various research components.

Research component

- Clinical and epidemiological
 Fundamental
 Health and Society
 Health and Technology

**% of professional activities dedicated to
research after receiving the scholarship**

% of clinical activities

Diplôme le plus récent :

If other, specify

Date d'attribution :

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**Are there any particular situations that
have affected your research or training
activities?** Yes No

Attach the required documents if you answered "Yes" in the Resubmission and/or Special situations boxes.

File name	Type of document	Date	Taille (Ko)

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File number: 324351

Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Only if your application is written in English, complete the field hereunder.

Title in English

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate the field and sub-field of application in which your research activities take place.

Field of application

Sub-field of application

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

***Keywords**

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Directors

Research centre or university department director

A form will be added in the portfolio of the director listed in your application. He or she must complete the Director's form on the "As a director, supervisor or mentor" page. Once your director has been identified, a message will automatically be sent to the email address linked to his or her FRQS account. Your director's form must be completed and submitted before you can submit your application to the FRQS, which must be done **before the deadline set by the institution**. You can follow up at any time on the "My forms" page, by clicking on the link in the "Other statuses" column.

Empty list

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Host environment

Affiliation départementale et universitaire du poste qui est, ou sera occupé, à titre de chercheur-boursier

La liste des établissements est limitée aux établissements gestionnaires reconnus par les FRQ, incluant principalement les universités et les CIUSSS. L'établissement gestionnaire de l'octroi est généralement l'établissement employeur du candidat.

La liste actuelle des établissements gestionnaires est disponible à la page [Établissements reconnus pour gérer du financement](#).

L'affiliation universitaire principale désigne l'université qui approuvera votre candidature et le présent formulaire. Une fois l'information sauvegardée, la date limite fixée par l'université sera maintenant affichée à la page Mes formulaires dans la colonne "Date limite de l'établissement". **Il est essentiel de transmettre votre formulaire avant la date limite de l'établissement.**

Employing and managing institution

Principal university affiliation

Department / Administrative Unit / School /
Campus / CCTT

FRQS research centre, if applicable :

University title used as scholar-researcher

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Respondents and mentors

Respondent(s) for the application

Junior 1 applicants must identify __LIST_REPONDANTS_MAX__ respondents. One of the respondents must have been involved in the applicant's most recent research training.

Respondents will be notified by email that they are to provide a letter of recommendation electronically **before the deadline set by the institution**.

However, note that you can submit your application even if the respondents have not yet submitted their forms. You may consult the "My Forms" page, "Other statuses" column to check if respondents' letters have been submitted.

The respondents must already have an FRQ account to be listed in your application. Please provide the respondent's FRQ user account (email) and validate it.

(The list is empty)

Mentor for the application

Junior 1 applicants must identify 1 mentor.

The mentor will be notified by email that he or she is to provide the mentorship plan electronically **before the deadline set by the institution**.

However, note that you can submit your application even if the mentor has not yet submitted his or her form. You may consult the "My Forms" page, "Other statuses" column to check if the mentorship plan has been submitted.

The mentor must already have an FRQ account to be listed in your application. Please provide the mentor's FRQ user account (email) and validate it.

(The list is empty)

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Professional Orders

Indicate if you are or will be a member of a professional order recognized in Québec. If you are not a member of any professional order, select "None". Please note that the answer to this question is mainly used to establish applicant profiles and not to determine the amount of the scholarship.

List of the candidate's professional orders

(The list is empty)

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Scientific progress

Describe your scientific activities since obtaining your last degree and the purpose and context of your research Program. If you are joining, or are already part of, a team, define your role in relation to that of the other members of this team.

A PDF document of one (1) page is allowed.

File name	Type of document	Date	Taille (Ko)
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Relevant publications

List of the five (5) most important publications of your scientific work preferably related to your application, published or accepted for publishing, publications in which you have participated during the past four (4) years. Provide the hyperlink if available. (500 words maximum and 4000 characters limit)

Relevant publications

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Program summary

Summarize the objectives, methodological approach and relevance of the proposed work.

One (1) page maximum is allowed.

File name	Type of document	Date	Taille (Ko)
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Program description

Describe the set of projects that make up your research program for the next four years and identify the targeted sources of funding. As letters of collaboration are not accepted, be sure to indicate the relevant information in your research program description. Refer to the evaluation grid in the program rules for more details.

Eleven (11) pages maximum (excluding tables and figures) are allowed.

File name	Type of document	Date	Taille (Ko)
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Tables and figures

Insert here the tables and figures relevant to the description of your research program.

Eight (8) pages maximum are allowed.

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Bibliography

Clearly indicate, avoiding abbreviations, the most relevant references pertaining to the research program.

Eight (8) pages maximum are allowed.

Suggested format:

Article: Author List (Year). Article Title. *Journal name*, Volume (issue), pp. start page - end page. [Url](#).

Book: List of authors (Year). *Book title*. Place of publication: Publishing house. [Url](#).

Book chapter : Author List (Year). Chapter Title. In A. Publisher1, B. Publisher2, & C. Publisher3 (Eds), *Book title* (pp. beginning page - end page of chapter).

Place of publication: Publishing house. [Url](#).

Precision for list of authors: last name, first name initial(s); if more than 6 authors, add "et al."

Precision for Name of journal: full wording if possible or common abbreviation, italicized.

Precision for Url: optional, e-mail address of publication, if applicable.

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Abstract

Should funding be granted, I agree to allow the FRQ to publicly release the lay abstract and title on this page in whole or in part and by any means (Web site, Facebook, Twitter, etc.).

Accordingly, I am not including personal information or confidential or protected information whose release may compromise a patent filing or publication request.

The FRQ shall comply with all applicable copyright laws, in particular by referring to the author. The FRQ reserve the right to edit the text without notice before releasing it.

Yes No

Abstract for a general audience

Provide an abstract in language that can be understood by the public.

***Abstract in French**

Only if your application is written in English, complete the field hereunder.

Abstract in English

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Interruption or slowing down of research

This section allows you to identify, if applicable, circumstances related to the COVID-19 pandemic that may have slowed or delayed your research activities (family obligations, illness, disability, bereavement, laboratory closure, increased time spent teaching or serving the community, etc.).

The description should include the reasons and start and end dates of the interruptions or slowdown periods and their impact on this application, if any (e.g., on publications, grant applications, mentoring of incoming students, participation in scientific events, etc.).

Note: Interruptions or slowdown periods that are not related to the COVID-19 pandemic should be described in the Detailed Contributions file.

In order to properly complete the field relating to the impacts of COVID, if applicable, consult the document < [Considering the impacts of the COVID-19 pandemic in the evaluation](#) >.

**Circumstances specifically related to the
COVID-19 pandemic**

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Ethics

Indicate if your research Program involves:

***Check your choice**

- Participation of human beings.
- The use of human biological material (parts, products, tissue, cells, genetic materials, derived from a living or dead individual).
- Assisted procreation activities or the use of human embryos derived therefrom, within the meaning of the Act respecting clinical and research activities relating to assisted procreation (CQLR c. A-5.01).
- The use of administrative, scientific or descriptive data from human participants.
- Use of experimental animals, or animal parts, products or tissue.
- None of the above.

Environmental risk

This section will not be available to the evaluation committees. If the information requested here is relevant to the evaluation of the funding application or required by the program, it should be repeated elsewhere in the funding application.

* Indicate the level of environmental risk associated with the research (consult « [Environmental Responsibility](#) » for more information) :

- A) Minimal risk** : the environmental impact does not exceed the impact of day-to-day human activities. In the event of funding you will need to specify the mitigation measures being considered or the measures that must be taken to comply with legal requirements.
- B) Greater than minimal risk** : the environmental impact exceeds the impact of day-to-day human activities. In the event of funding you will need to specify the mitigation measures being considered or the measures that must be taken to comply with legal requirements.

Consideration of gender and sex

This section will not be available to the evaluation committees. If the information requested here is relevant to the evaluation of the funding application or required by the program, it should be repeated elsewhere in the funding application.

***Indicate whether the research involves gender or sex-based analysis (see article 5.5 of the Common General Rules for more information) :**

- Yes, the notion of gender (sociocultural aspects) is taken into account.
- Yes, the notion of sex (biological aspects) is taken into account.
- No, the research does not take into account the notion of gender or sex.

Describe how the research takes into account the notion of gender or sex. If it does not, explain why.

Partnerships

The Fonds offers a number of awards in collaboration with partners.

To be considered for an award in partnership, you must select one or more partnership agreements among those available. The choices you make in no way affect your application to the regular program. Indicate the order of priority in which you would like your choices to be considered. If you only select one, indicate the priority as 1.

By choosing to be considered for an award in partnership, you agree that the partner communicates with you for activities related to the award.

[Click here](#) for a detailed list of partnership agreements that may correspond to the program in which you are applying. You can refer to the program rules for more details.

If no partnership agreements correspond to your application, select “None”.

List of the selected partnership agreements

(The list is empty)

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Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet electronic portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

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Signature and submission

COMMITMENTS OF THE APPLICANT

I declare and warrant the following.

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or eventual funding (documents or further details required by the Fonds, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I entered.
2. I have read and agree to comply with the obligations set out in the **Common General Rules** of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and in the *the FRQ's open access policy for the dissemination of research* (see the DOCUMENTS tab), as they are updated periodically, and meet the terms set out in the **Program rules** to which I am applying, as well as all other terms set out in the award letter and at the time the payments are made.
3. I have read and shall comply with the standards of ethics and integrity of the FRQ, including those set out in the set out in *Standards sur l'éthique de la recherche en santé humaine et l'intégrité scientifique* (see the DOCUMENTS tab), as it is periodically updated, and the ensuing obligations and subscribe to the best practices in my area of research.
4. I shall comply with the conditions for obtaining a research scholarship set out in section XII of the Health Insurance Act (RLRQ, c. A-29), including: 1- being domiciled in Québec, 2- having a working knowledge of the official language of Québec, and 3- pursuing, for a university body or an institution, research in connection with one of the health sciences.
5. I have read and shall comply with the provisions of the *Policy for the Responsible Conduct of Research* of the FRQ (see the DOCUMENTS tab), as it is periodically updated, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review report, etc.
6. I am not currently ineligible to receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**.
7. I shall advise the Fonds to which I am submitting the application should I become ineligible to apply for funding or receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**. The continuation of any FRQ funding may then be considered by the FRQ Responsible Conduct of Research Committee.
8. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of my application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of **administrative penalty** related to the privileges granted by the FRQ.

AUTHORIZATION REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The information entered on the funding application forms and all other forms relating to the management of eventual funding shall be treated confidentially and in accordance with the *Act respecting Access to Documents Held by Public Bodies and Protection of Personal Information* (CQLR c A-2.1, hereinafter *the Act*), as well as with the *Statement regarding the protection of personal and confidential information*, see the DOCUMENTS tab, hereinafter the “Statement”).

- I have read the *Statement* and authorize the Fonds to keep, use and release all the personal and scientific information contained in my personal file, in accordance with the terms set out in the *Statement* and the *Act*, and on the condition that the individuals authorized to access my personal information undertake to treat it confidentially.

Name:

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Identification

I accept: Yes
 No

Instructions

Step 1: Please validate the submission of your electronic form to make sure all sections needed are filled.

Step 2: Submit your electronic form at the FRQS, before the deadline.

IMPORTANT NOTICE: This is a final submission. No modification can be made after the submission.