

Statement regarding the protection of personal and confidential information

This Statement describes how the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the "FRQ") handle personal and confidential information¹ that they collect through FRQnet and other means. The FRQ are three distinct public bodies established under Section 21 of the *Act respecting the Ministère de l'Enseignement supérieur, de la Recherche, de la Science et de la Technologie,* CQLR, c. M-15.1.0.1.

In using the services and participating in the programs and activities of the FRQ, you accept the terms and conditions of this Statement that apply to you, as per your role, as well as the data handling and protection practices used by the FRQ in the collection, use, release and keeping of your personal and confidential information.

Pursuant to the Act respecting Access to documents held by public bodies and the Protection of personal information (CQLR c.A-2.1, hereinafter the "Act"), information concerning a natural person which allows the person to be identified, either directly or indirectly, is personal and confidential information.

SECTION I: Information provided by applicants and funding holders in the context of a funding application² or funding award

Personal and confidential information collected by the FRQ is handled in accordance with this Statement and the Act. The following personal and confidential information may be collected:

- Information provided in the funding application;
- Information provided during the funding period (including information requested by the FRQ for financial reporting purposes in follow-up reports including progress reports, final reports, scientific reports, financial reports, and information provided for the purpose of making bank transfers);
- Information provided by a third party, including the postsecondary institution or managing institution, where applicable.

Some documents provide additional details when entering information. It is important that applicants and funding holders take note of these.

- 1. COLLECTION OF PERSONAL AND CONFIDENTIAL INFORMATION
- a. The Fonds to which an applicant applies for funding collects the personal and confidential information provided

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¹ For the purposes of this document, "confidential information" includes scientific information provided by applicants.

² For the purposes of this document, "funding application" includes pre-applications.



When applicants or funding holders complete documents related to a funding application or funding award and provide personal and confidential information about themselves, the Fonds to which the document is addressed collects this information.

b. It is mandatory to provide the information requested by the FRQ in a funding application or related to a funding award

The collection of the information provided in documents completed for a funding application or in relation to a funding award is necessary for the processing and evaluation of the funding application and to remain eligible for funding under the award and for future funding from the FRQ.

Failure to provide all required information in a funding application or funding-related document will result in ineligibility to apply for or receive FRQ funding.

2. USE OF PERSONAL AND CONFIDENTIAL INFORMATION BY THE FRQ.

Personal information may only be used for the purposes for which it was collected, subject to certain exceptions set out in the Act³. This Statement describes some of these exceptions.

In addition, certain exceptions that allow the FRQ to use personal information for purposes other than those for which it was collected require the FRQ to record such uses in a register published on their website, in accordance with the Act.

a. The information collected by the FRQ is used to process and evaluate funding applications and to manage funding⁴

The personal and confidential information required in funding applications or in funding-related documents is used to **process** and **evaluate** funding application, from eligibility assessment to the announcement of funding. In addition, this information is used to **manage** funding (i.e., administer, verify compliance of funding use, perform required reporting, evaluate funded projects, etc.). Most of the time, this will be done via the FRQ's secure platforms, which require user authentication (including FRQnet).

The authorized staff of the Fonds to which the application is submitted, its scientific advisors and other consultants and agents, as well as other authorized FRQ staff members whose collaboration is required to process and evaluate a funding application or manage funding will have access to this information.

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³ Section 65.1 of the Act provides for certain exceptions.

⁴ A funding application goes through several key stages: 1) **processing of the application** at the eligibility stage, 2) **evaluation of the application** at the evaluation stage, and 3) **management of funding** once the applicant has accepted the award. These stages may involve their own terms regarding access and protection of personal and confidential information. Where applicable, this Statement makes the necessary distinctions and details such terms.



Some personal information will be used only for the purpose of processing funding applications at the eligibility stage and will therefore not be disclosed to the evaluation committees (for example, proof of residence, health insurance card, permanent resident card, proof of citizenship, required permit or visa, medical certificate, etc.). Other documents provided during the funding period will be used and retained only by the Fonds managing the funding for administrative purposes (e.g., for processing an exception request, including certificates or other supporting documents for parental, family or health leave or proof of disability).

b. Some of the information collected will also be used in the reporting that is expected of the FRQ as public bodies and to document the impact of funded projects

The FRQ are public bodies and, as such, they must demonstrate transparency and be accountable with regard to the public funds invested in research (e.g., annual management reports, examination of estimates of expenditure, audits by the auditor general, etc.). In addition, the FRQ must measure the impacts of the projects they fund and assess their programs and performance. Certain personal and confidential information contained in funding applications and funding-related reports is therefore used for these purposes.

Some of the information related to funding offers and funding provided by the FRQ is <u>public information</u> pursuant to the the Act.⁵ Therefore, the FRQ are required to publish certain information on their website: the Fonds, first and last name, fiscal year, start of the funding period, file number, program focus, funding category, program code, program, program details, name of the institution, title of the research project, research area, research topics, fields of application, keywords, amount dedicated to research, amount of indirect research costs, and total amount.

If a <u>lay abstract</u> of the research project is requested, the applicant specifically consents⁶ to its publication in whole or in part, in accordance with applicable copyright rules, in the event of funding being awarded and accepted. As a result, the applicant must be sure not to include any personal or confidential information in this summary.

<u>Progress, financial, scientific, and final reports</u>: Funding holders must complete progress, financial, scientific, and final reports during or at the end of their funding period, in accordance with the terms of the program rules and the <u>Common General Rules</u>. This information is required to demonstrate the responsible use of public funds, assess the results and measure the impacts of the funding. Funding holders consent that some of this information will be made public. Thus, in addition to the information listed in the preceding paragraphs, the following details may be published: summary of the project results and impacts; scientific publications, congresses, seminars and conferences (when this information is public); interventions, media or general-

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⁵ Act respecting access to documents held by public bodies and the protection of personal information, CQLR, c. A-2.1, Section 57(4)

⁶ Specific notification to the individual is provided to this effect in the application form



public activities and publications; artistic and literary works and performances that have been released.

c. Information about applicants and funding holders collected by the FRQ is used to generate statistics and to fulfil the FRQ's mission to promote and fund Québec research and the dissemination of knowledge

Some of the personal and confidential information contained in funding applications or funding-related reports is used to generate statistics about funded projects. The aggregated data may be used to generate inventories, assessments and analyses in connection with the FRQ's mission to promote and fund research in their respective areas (see the functions of the FRQ in their constitutive Act).

All such analyses may be released in accordance with the provisions of the Act. Nominative information concerning applicants and funding holders will not be published on dissemination of such analyses, unless:

- a) They have specifically consented to being identified;
- b) They have received a funding offer or are funding holders and the information is related to this funding (see Paragraph 2b. of this Statement);
- c) The information has been made public on the initiative of an organization other than the FRQ, for example, in a scientific publication or on the website of the institution or research team.

Finally, the FRQ remain in regular contact with applicants, funding holders and former funding holders for the purpose of assessing their programs and services, developing their strategic plans, or consulting with them on topics related to the FRQ's excellence awards and grants programs and mission.

d. Information about applicants and funding holders collected by the FRQ may be used by the FRQ to recruit new evaluation committee members

The FRQ may contact applicants and funding holders and former funding holders to request that they serve on an evaluation committee for one of the three Fonds de recherche du Québec. To that end, the FRQ may use their first and last name, contact information, field of expertise, and any other information relevant to the composition of the evaluation committee.

- 3. RELEASE OF PERSONAL AND CONFIDENTIAL INFORMATION
- a. The three FRQ will share personal and confidential information collected from applicants and funding holders among themselves

The FRQ share their administrative services (Section 33, Act respecting the Ministère de l'Enseignement supérieur, de la Recherche, de la Science et de la Technologie, CQLR, c. M-15.1.0.1). Accordingly, the information entered by applicants and funding holders will be shared among the Fonds whose collaboration is required to process and evaluate the funding application



or to manage the funding if the application is successful. It will also be shared among the three FRQ to ensure optimal administration of funding programs and sound management of public funds in accordance with Paragraphs 2b. and 2c. of this Statement.

b. The FRQ will share certain personal and confidential information collected from applicants and funding holders with their financial partners, where applicable

When a program receives financial support from a partner, the Fonds to which the application is addressed may share personal and confidential information provided in application forms or reports submitted in connection with the funding with its financial partner(s) for the program concerned. Only information necessary for the evaluation of the funding application or the management of the program by the partner(s) is released in this context. The individuals who are given access to this information undertake to maintain its confidentiality.

c. The FRQ will disclose certain personal and confidential information during the funding application evaluation process

The FRQ will provide access to applicants' personal and confidential information to members of the evaluation committees designated by the FRQ. Only information necessary for the evaluation of the funding application is shared in this context, including curriculum vitae, cover letter, transcript or diploma, forms required from the applicant, skills, experience and achievements, social mobilization activities, required correspondence (letter of support or commitment), and any other documents necessary for the evaluation that include personal information. The individuals who are given access to this information undertake to maintain its confidentiality.

d. Certain individuals will have access to information, which they shall treat as confidential, in order to process or evaluate funding applications, manage funding or, more generally, ensure that the FRQ can fully carry out their mission

In the case of an excellence award application and during the term of the excellence award, the Fonds managing the funding will disclose personal and confidential information to individuals whose collaboration is required to process and evaluate the application and manage the funding (e.g., with the institution in which the funding holder is enrolled in order to verify continued compliance with eligibility requirements, to make payments, etc.). The funding application will also be made available to the individuals who endorse it (director or supervisor, mentor, respondent). The institution where the student is located at the time of application will be given summary information about the application (applicant's name, type of application, etc.).

In the case of a grant application and during the term of the grant, the Fonds managing the funding will disclose personal and confidential information with individuals whose collaboration is required to process and evaluate the application and manage the funding. The funding application will be made available to the managing institution (and, where applicable, the funding holder's employing institution) through the FRQ's secure platforms as soon as the institution is designated as such in the application form (even if the form has not yet been "submitted"). Once an application has been submitted, the necessary elements it contains will remain available to the



institution(s). When a grant is awarded, the managing institution (and, where applicable, the funding holder's employing institution) will be able to see the funded application (and only the funded application) and any other information related to the funding.

The funding application will also be made available to co-investigators through FRQnet. If different from the managing institution, the employing institutions of the principal investigator and co-investigators will be able to see that one of their employees has been added to a file in FRQnet along with the following information: the title of the funding application, the principal investigator and the managing institution. Once the grant has been awarded, these employing institutions will be able to see the funded application (and only the funded application) and any other information related to the funding.

All individuals and institutions who have access to this information undertake to maintain its confidentiality. To ensure greater security of such exchanges, access to personal and confidential information by managing institutions, FRQ partners or evaluation committee members will mainly be provided through the FRQ's secure platforms, which require user authentication (including FRQnet).

e. Applicants consent to the FRQ sharing information about them with the managing institution, their employing institution (if different from the managing institution), or the institution in which the funding holder is enrolled (the host institution)

To determine applicant eligibility and ensure sound management of funding, it is necessary for the FRQ and the host institution or employing institution, where applicable, to share personal information.

<u>In the case of an excellence award application</u>, the Fonds will ask the host institution to confirm the applicant's enrolment status via FRQnet. The same applies to requests for deferrals and supplements for authorized reasons such as parental leave, sick leave, etc.

<u>In the case of a grant application</u>, the managing institution must confirm the applicant's eligibility to receive FRQ funding based on his/her status in Canada (see the *Common General Rules*). The FRQ may verify this information with the managing institution or employing institution (if different from the managing institution) and any other authority that oversees immigration cases in Québec or Canada. The same applies to requests for deferrals for authorized reasons such as parental leave, sick leave, etc.

<u>In cases of breach of responsible conduct of research</u>, the FRQ will share information with the managing institution of the individual alleged to have engaged in a breach of responsible conduct of research. All applicants and funding holders must undertake to comply with the FRQ's *Policy for the Responsible Conduct of Research* as well as the institutional policies that apply to their research activities.

When submitting a funding application, applicants make a specific commitment to responsible conduct of research. In particular, applicants consent that, in the event of an



allegation of breach of responsible conduct of research, the FRQ will share personal and confidential information about them with the managing institution and the following organizations, where applicable, in Canada or abroad: the financial partners of the program concerned by the allegation; any other institution concerned by the allegation; and any public research funding body concerned by the allegation. Such information may include the allegation, documents in support of the allegation, the review report, etc.

4. KEEPING AND DESTRUCTION OF PERSONAL INFORMATION - The FRQ will retain and dispose of personal information about applicants and funding holders in accordance with the keeping schedule of each Fonds

Personal and confidential information communicated to the FRQ is sent to each Fonds in encrypted form (https protocol) and stored on secure servers, including cloud solutions that meet recognized information security and privacy standards as approved by the Government of Québec. All personal and confidential information in their system is handled and protected under the laws and regulations applicable in the province of Québec, including the Act, and in compliance with this Statement.

An FRQnet account and the information related to it will remain "active" for five (5) years following the last login to FRQnet. After that time, the account may be rendered inactive. To reactivate the account, the user will need to contact the Help Centre. FRQnet is not an archival system; applicants and funding holders are asked to save their files for personal use. The fact that a file no longer appears in FRQnet does not mean that the personal information is no longer retained by the FRQ.

Most of the personal information contained in FRQnet can be changed by the user through the "MY PROFILE" page or by contacting the Help Centre. Similarly, a user can close his or her FRQnet account by contacting the Help Centre. However, the account information will not be deleted immediately. The destruction of personal and confidential information provided to the FRQ is done in accordance with the retention schedule of each Fonds.

Most of the information listed in Paragraph 2b. of this Statement will be retained on a permanent basis.

5. RIGHT TO ACCESS AND CORRECT PERSONAL INFORMATION – applicants and funding holders have the right to access the personal information that the FRQ holds about them, and to request corrections to that information

Individuals have the right to access their own personal information held by the FRQ. They may also request the correction of any personal information that is inaccurate, incomplete or equivocal. To do so, they must contact the person responsible for access to information at the FRQ, who can provide details on the procedures to access and correct personal information, the protection of personal information, and the remedies provided under the Act. A request for access or correction of personal information may be written or verbal. However, only a written request will be reviewed by the Commission d'accès à l'information under the Act. Please refer to the "Access to information" page on the FRQ website for more details on making such a request.



Notwithstanding the foregoing, no corrections can be made to an application that is under review. It is the applicant's responsibility to submit documents that are complete and up to date. Submitting an incomplete or inaccurate document may render the application ineligible and require its withdrawal and may constitute a breach of responsible conduct of research under the FRQ's *Policy for the Responsible Conduct of Research*.

The identity of the members of the evaluation committee that assessed a funding application cannot be disclosed to the applicant or funding holder: in the event of an access to information request by an applicant or funding holder, the Fonds will share with the applicant or funding holder the contents of the evaluation reports that concern them. The names of the evaluation committee members who prepared the report are considered personal information under the Act and the FRQ cannot disclose them without the consent of the individuals concerned. In addition, the FRQ Common General Rules stipulate that the identities of evaluation committee members be kept confidential to avoid any attempt at collusion.

SECTION II: Information provided by directors, supervisors, mentors and respondents

Personal and confidential information collected by the FRQ is handled confidentially in accordance with this Statement and the Act. The following personal and confidential information may be collected:

- Information provided in support of an applicant's funding application;
- Information provided during the funding period;
- Information provided by a third party, including the postsecondary institution or managing institution, where applicable.

1. COLLECTION OF PERSONAL AND CONFIDENTIAL INFORMATION

a. The Fonds to which an applicant applies for funding collects the personal and confidential information provided in support of the funding application

Subject to certain exceptions in the program rules, the director or supervisor, a mentor or a respondent is required to complete a document in support of the applicant's funding application.

When directors, supervisors, mentors or respondents complete a document in support of a funding application or a funding award and provide personal information about themselves or the applicant or funding holder, the Fonds to which the document is addressed collects this information.

b. It is mandatory to provide the information requested by the FRQ in documents in support of a funding application or related to a funding award

In accordance with Paragraph 1a., if a document is required in support of an applicant's funding application, the collection of the information provided in support of the application or in relation



to the funding award is necessary for the processing and evaluation of the funding application and to maintain the applicant's eligibility for funding under the award and for future funding from the FRQ.

Failure of the director, supervisor, mentor or respondent to provide all required information in the documents in support of a funding application or related to the funding may result in the applicant's ineligibility to apply for or receive funding from the FRQ.

2. USE OF PERSONAL AND CONFIDENTIAL INFORMATION BY THE FRQ.

The personal information collected may only be used for the purposes for which it was collected, subject to certain exceptions provided in the Act⁷. This Statement describes some of these exceptions.

In addition, certain exceptions that allow the FRQ to use personal information for purposes other than those for which it was collected require the FRQ to record such uses in a register published on their website, in accordance with the Act.

a. The information collected by the FRQ is used to process and evaluate funding applications and to manage funding⁸

The personal and confidential information required in funding applications or in funding-related documents is used to **process** and **evaluate** funding application, from eligibility assessment to the announcement of funding. In addition, this information is used to **manage** funding (i.e., administer, verify compliance of funding use, perform required reporting, evaluate funded projects, etc.). Most of the time, this will be done via the FRQ's secure platforms, which require user authentication (including FRQnet).

The authorized staff of the Fonds to which the application is submitted, its scientific advisors and other consultants and agents, as well as other authorized FRQ staff members whose collaboration is required to evaluate a funding application or manage funding will have access to this information.

b. Personal information about directors, supervisors, mentors and respondents collected by the FRQ may be used by the FRQ to recruit new evaluation committee members

The FRQ may contact current or former directors, supervisors, mentors and respondents to request that they serve on an evaluation committee for one of the three Fonds de recherche du

⁷ Section 65.1 of the Act provides for certain exceptions.

⁸ A funding application goes through several key stages: 1) **processing of the application** at the eligibility stage, 2) **evaluation of the application** at the evaluation stage, and 3) **management of funding** once the applicant has accepted the award. These stages may involve their own terms regarding access and protection of personal and confidential information. Where applicable, this Statement makes the necessary distinctions and details such terms.



Québec. To that end, the FRQ may use their first and last name, contact information, field of expertise, and any other information relevant to the composition of the evaluation committee.

3. RELEASE OF PERSONAL AND CONFIDENTIAL INFORMATION

a. The three FRQ will share personal and confidential information collected from directors, supervisors, mentors and respondents among themselves

The FRQ share their administrative services (Section 33, Act respecting the Ministère de l'Enseignement supérieur, de la Recherche, de la Science et de la Technologie, CQLR, c. M-15.1.0.1). Accordingly, the information entered by directors, supervisors, mentors and respondents will be shared among the Fonds whose collaboration is required to process and evaluate the funding application or to manage the funding if awarded. It will also be shared among the three FRQ to ensure optimal administration of funding programs and sound management of public funds in accordance with Paragraphs 2b. and 2c. of Section I of this Statement.

b. The FRQ will share certain personal information about directors, supervisors, mentors and respondents

When sharing funding applications, the FRQ also share certain personal and confidential information provided in support of the funding application by directors, supervisors, mentors and respondents. Please refer to Section I, Paragraphs 3b., 3c. and 3d. of this Statement for more information concerning the release of personal and confidential information by the FRQ.

c. Directors, supervisors, mentors and respondents consent to the FRQ sharing information about them with the managing institution or their employing institution (if different from the managing institution)

To determine applicant eligibility and ensure sound management of funding, it may be necessary for the FRQ and the host institution or employing institution, where applicable, to share personal information about directors, supervisors, mentors and respondents.

<u>In cases of breach of responsible conduct of research</u>, the FRQ will share information with the managing institution of the individual alleged to have engaged in a breach of responsible conduct of research. When exercising their role, directors, supervisors and mentors undertake to comply with the FRQ's *Policy for the Responsible Conduct of Research*, as well as the institutional policies that apply to their research activities and those of the applicant or funding holder.

When exercising their role, directors, supervisors and mentors make a specific commitment to responsible conduct of research and consent that, in the event of an allegation of breach of responsible conduct of research involving them, the FRQ will share personal and confidential information with the managing institution and the following organizations, where applicable, in Canada or abroad: the financial partners of the program concerned by the allegation; any other institution concerned by the allegation; and any public research funding body concerned by the allegation. Such information may include the allegation, documents in support of the allegation, the review report, etc.

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4. KEEPING AND DESTRUCTION OF PERSONAL INFORMATION - The FRQ will retain and dispose of personal information about directors, supervisors, mentors and respondents in accordance with the keeping schedule of each Fonds

Personal and confidential information communicated to the FRQ is sent to each Fonds in encrypted form (https protocol) and stored on secure servers, including cloud solutions that meet recognized information security and privacy standards as approved by the Government of Québec. All personal and confidential information in their system is handled and protected under the laws and regulations applicable in the province of Québec, including the Act, and in compliance with this Statement.

An FRQnet account and the information related to it will remain "active" for five (5) years following the last login to FRQnet. After that time, the account may be rendered inactive. To reactivate the account, the user will need to contact the Help Centre. The fact that a file no longer appears in FRQnet does not mean that the personal information is no longer retained by the FRQ.

Most of the personal information contained in FRQnet can be changed by the user through the "MY PROFILE" page or by contacting the Help Centre. Similarly, a user can close his or her FRQnet account by contacting the Help Centre. However, the account information will not be deleted immediately. The destruction of personal and confidential information provided to the FRQ is done in accordance with the retention schedule of each Fonds.

5. RIGHT TO ACCESS AND CORRECT PERSONAL INFORMATION – directors, supervisors, mentors and respondents have the right to access the personal information that the FRQ holds about them, and to request corrections to that information

Individuals have the right to access their own personal information held by the FRQ. They may also request the correction of any personal information that is inaccurate, incomplete or equivocal. To do so, they must contact the person responsible for access to information at the FRQ, who can provide details on the procedures to access and correct personal information, the protection of personal information, and the remedies provided under the Act. A request for access or correction of personal information may be written or verbal. However, only a written request will be reviewed by the Commission d'accès à l'information under the Act. Please refer to the "Access to information" page on the FRQ website for more details on making such a request.

Notwithstanding the foregoing, no corrections can be made to personal information provided in support of an applications that is under review.

SECTION III: Information provided when creating an account in FRQnet

Please note that you have already read and agreed to Section III in FRQnet, which is reproduced below for your information and can be found in the "Terms of Use" section of FRQnet.

a. COLLECTION OF INFORMATION



The information entered on the "MY PROFILE" page shall be stored in a database shared by the three Fonds de recherche (FRQ).

b. USE OF THE INFORMATION COLLECTED

The information entered on the "MY PROFILE" page shall be used for identification and security purposes. In particular, it may be used to reset access for users who forget their password. This information is required to access FRQnet. Users must access FRQnet to submit, contribute to or review a funding application or manage (administer, report on or follow up on) funding.

The information entered on the "MY PROFILE" page shall be kept confidential. The data shall only be accessible to authorized FRQ staff. In addition, answers to the users' "Secret Questions" shall only be visible to authorized FRQ Help Centre staff or staff authorized to authenticate a user who has forgotten his or her password, or when required by the FRQ in order to provide user assistance.

Some of the information provided (e.g., name, institution, address) may be used to automatically fill certain form fields in FRQnet in order to speed up the data entry process. However, the data entered automatically shall be visible and may be modified as needed.

c. KEEPING, ACCESS AND CORRECTION OF IDENTIFYING INFORMATION

Information provided to the FRQ for the creation of an FRQnet account shall be kept confidential by each Fonds. The information entered shall be sent to each Fonds in encrypted files (https protocol) and stored in Québec on shared secure servers. All data entered in this system is handled and protected in accordance with the laws and regulations applicable in the province of Québec, including the Act, and in compliance with this Statement.

An FRQnet account and the information related to it shall remain "active" for five (5) years following the last login to FRQnet. After that time, the account may be rendered inactive. To reactivate the account, the user must contact the Help Centre.

Most of the personal information contained in FRQnet can be changed by the user through the "MY PROFILE" page or by contacting the Help Centre. Similarly, a user can close his or her FRQnet account by contacting the Help Centre. However, the account information will not be erased immediately. The destruction of personal and confidential information provided to the FRQ shall be carried out according to the retention schedule of each Fonds.

Each FRQnet portal provides specific details to users of these portals with regard to data confidentiality. Users are invited to read them and to consult them regularly.

SECTION IV: Information provided in the equity-diversity-inclusion self-identification questionnaire



Sensitive personal information collected in the equity-diversity-inclusion self-identification questionnaire on FRQnet is handled separately and with the specific consent of the individual providing the information. Information regarding the collection, use, release and keeping of this personal information is detailed in the questionnaire.

SECTION V: General Data Protection Regulation

The General Data Protection Regulation (GDPR), 2016/679 is a European regulation with extraterritorial scope. It applies when the FRQ collect, use, disclose or retain personal information about individuals who are in the territorial scope of the GDPR.

The GDPR includes all of the privacy principles found in the Act, such as requirements regarding consent, the necessity of data collection, and the right to access one's personal information. The role of the Data Protection Officer under the GDPR corresponds to the role of the person responsible for access to information and the protection of personal information at the FRQ. However, the GDPR also provides rights for individuals that the FRQ have not yet implemented, such as the right to data portability. Finally, individuals to whom the GDPR applies should note that, for reasons of public accountability, sound management of public funds and the integrity of our database, certain personal information cannot be deleted following a "right to be forgotten" request.

SECTION VI: Revision of the Statement

The FRQ reserve the right to modify this Statement at any time. You will be notified of the updated Statement, which will supersede prior versions and thus apply to all personal and confidential information already provided.