

## Instructions

**THIS IS A DEFAULT ENGLISH VERSION OF THE FORM. Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the "My forms" tab and change the display language in the upper right corner of the screen.**

The application form including all required documents must be submitted before 09 December 2024 at 16:00. The managing institution may set an internal deadline that precedes the competition deadline. This date is displayed under the **Your institution's deadline** column on the My forms page.

It is important to carefully read the program rules ([program web page](#)), the Common General Rules ([CGR](#)) and all relevant documentation before beginning to complete this form, especially the eligibility requirements.

Refer to the [Presentation standards for PDF attachments to FRQnet forms](#) available in the **Documents** of the FRQnet Electronic Portfolio for complete presentation instructions.

**IMPORTANT :** The Co-Investigators must have confirmed their participation before the submission of the application form.

It is recommended that you validate the form a few days before the deadline to allow you to make the required corrections if necessary. The "Validate submission" button is located in the bottom of the Signature and submission section.

**In all sections of the form with a "Save" button, it is important to save the information on the page before clicking the "Validate the page" button.**

\*File number Pre-application

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SEULEMENT

Name:

File number: 374197

## Principal investigator

The Principal Investigator is responsible for the scientific direction and execution of the research project, the deployment of the program or infrastructure, as well as the administrative and financial aspects of the grant, including corresponding with the Fonds.

Refer to the program rules for eligible research statuses. For status definitions, see the Status and Roles section of the [FRQ Common General Rules](#).

**Nip :**

**Name :**

**First Name :**

**\*Research Status**

### CONTACT INFORMATION

This information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio. If the information is missing or incorrect, you can change it on the **My Profile** page: select **Primary Affiliation Address** for the **Address type** field.

**Adress:**

**E-mail:**

Attach your abridged CV prepared according to the instructions in the program rules. A maximum of two (2) pages is permitted.

File name	Type of document	Date	Taille (Ko)

## Managing institution

The managing institution is the employing institution of the Principal Investigator. Note that the *Employing and managing institution* drop-down menu contains only [Institutions recognized by the FRQ to manage funding](#).

Once the information has been saved, the managing institution will be able to see this form in the Institutions portal.

Managing institutions may set an internal deadline for the approval of applications that is earlier than the competition deadline. This date will be posted on the My forms section under Institutional deadline.

It is essential that this form be submitted before **the institutional deadline**, or before **the competition deadline**. The institution must then approve it within the timeframe prescribed in Section 3.2 of the Common General Rules.

For applicants employed by a college centre for technology transfer (CCTT), the associated college must be identified as the employing and managing institution.

**Employing and managing institution**

**Principal university affiliation**

**Department / Administrative Unit / School /  
Campus / CCTT**

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## Pre-eligibility

I understand that I must attach a digital document describing the project or the people behind it via the deposit link (see the program rules web page).  
The team includes at least two status 1, 2 or 3 researchers according to the CGR (principal investigator and at least one co-investigator).

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## Title and research fields

### Title

Indicate the title of your funding application.

**\*Title**

Must be in French

### Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

**\*Sector 1.**

**2.**

**3.**

**4.**

Indicate the research discipline(s) that best describe the research.

**\*Discipline 1.**

**Discipline 2.**

Indicate the main field of research to which your application belongs.

**\*Field of research**

Indicate the research topics that apply to your application.

**\*Research topic 1.**

**Research topic 2.**

Indicate the field and sub-field of application in which your research activities take place.

**\*Field of application**

**Sub-field of application**

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

**\*Keywords**

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## Abstract

Should I receive a funding offer, I agree to allow the FRQ to publicly release the lay abstract and title on this page in whole or in part and by any means (Web site, Facebook, X, etc.).

Accordingly, I am not including personal information or confidential or protected information that would compromise a patent filing or publication request.

The FRQ shall comply with all applicable copyright laws, in particular by referring to the author. The FRQ reserve the right to edit the text without notice before releasing it.

Yes  No

### Abstract for a general audience

Provide an abstract in language that can be understood by the public.

\*Abstract in French

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## Responsible research

**This section will not be available to the evaluation committees.** If the information requested here is relevant to the evaluation of the funding application or required by the program, it should be repeated elsewhere in the funding application.

### Consideration of sex and gender – Declaration

In order to meet [Health Canada recommendations](#), sex- and gender-based analyses should be included in research on therapeutic products (medical devices, genetic therapies, natural health products, pharmaceuticals, biologics and radiopharmaceuticals).

**\*Indicate if the research concerns a therapeutic product.**  Yes  No

**If you answered «Yes» to the previous question, indicate whether the research considers sex or gender.**

- Yes, the research takes into account sex (biological aspects) or gender (sociocultural aspects).  
 No, the research does not take into account sex or gender.  
 Not applicable.

Indicate if your research Program involves:

**\*Check your choice.**

- Research involving humans (direct participation or the use of human biological material or data concerning humans).  
 Recherche involving animals  
 None of the above.

**\*I understand that approvals may be required before starting the research.**  Yes  No

### Research ethics – Request for access to data

**\*Indicate whether the research involves a request for access to data concerning human beings held by a Québec public body (e.g. ministry, health establishment).**  Yes  No

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**Environmental risk - Declaration**

The "Action plan for environmental responsibility in research" requires identifying the level of environmental risk involved in research and, in some cases, specifying mitigation measures. Consult the "[Environmental Responsibility](#)" page for more information.

\*Indicate the level of environmental risk associated with the research.

- A) Minimal risk : the environmental impact does not exceed the impact of day-to-day human activity.**
- B) Greater than minimal risk : the environmental impact exceeds the impact of day-to-day human activity. In the event of funding, you will need to specify the mitigation measures being considered or the measures that must be taken to comply with legal requirements.**



## Co-Investigators

### Co-applicants list

### Co-applicants list

Add Co-Investigators, ensuring that the research status meet the eligibility criteria described in the program rules. The description of the statuses is presented in the [Common General Rules of the FRQ](#). These are the people whose CVs are taken into account when the application is evaluated. People added to this form as CoInvestigators receive an e-mail detailing the procedure to follow to confirm their participation in the application.

The managing institution indicated must be the one paying the co-investigator.

For those employed by a college technology transfer center (CCTT), the college must be identified as the employing institution.

### RESEARCHERS - Status 1, 2 and 3 of the Common General Rules

**It is the responsibility of the Principal Investigator to ensure that all status 1, 2 and 3 Co-Investigators have confirmed their participation via their FRQnet electronic Portfolio**, in the As a Co-Investigator section. This must be done before the deadline set by the institution, or before the competition deadline, to enable the form to be transmitted. Consult the My forms section and click on the link in the Other statuses column to check.

(The list is empty)

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Attach, in a single PDF file, the abridged CV of each Co-Investigator prepared according to the instructions in the program rules. A maximum of two (2) pages per abridged CV is permitted.

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File name

Type of document

Date

Taille (Ko)

SEULEMENT

## Non-academic co-investigators

### Co-applicants list

#### Non-academic co-investigators

Add Co-Investigators from non-academic backgrounds as defined in the program rules, and who do not have status 1, 2 or 3 according to the CGR. These individuals must forward a two-page abbreviated CV in PDF format to the Principal Investigator. **It is the responsibility of the Principal Investigator to attach all abbreviated CVs in a single document.**

Note: If an institution is not listed, ask for it to be added by writing to: [etablissement@frq.gouv.qc.ca](mailto:etablissement@frq.gouv.qc.ca)

Clearly indicate 1) the name, country and province of the requested institution, 2) the name of the program and 3) the title of the section of the form where it is requested.

(The list is empty)

Attach, in a single PDF file, the abridged CV of each Co-Investigator prepared according to the instructions in the program rules.

A maximum of two (2) pages per abridged CV is permitted.

File name

type of document

date

Taille (Ko)

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## Collaborators

List key collaborators.

A collaborator is an individual who brings specific expertise to the project or research program, as appropriate. He or she does not provide a CV and cannot be delegated to manage a portion of the funds.

For the definition of the possible Roles in the application, refer to the FRQ Common General Rules.

If the institution is not listed, consult the help bubble to request an addition. If the collaborator is not attached to any institution, select No affiliation or home institution.

### **Collaborators list**

(The list is empty)

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## Other sources of funding

Other funding obtained for the same project or the same research program. If the funding source is not on the list, see the tooltip to request an addition.

**Have you obtained one or more other sources of funding for this project or research program?**

Yes  No

### List of funding obtained

(The list is empty)

Si un ou plusieurs financements ont déjà été obtenus pour ce même projet ou cette même programmation de recherche, justifier et expliquer clairement la complémentarité ou les recoupements possibles des diverses sources de financement.

Le document, d'au plus 2 Mo, doit contenir un maximum de 1 page, être bien lisible et être joint en format PDF.

File name	Type of document	Date	Taille (Ko)
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## Project description

Attach a document describing the project considering the objectives of the program, the evaluation criteria and according to the instructions presented in the program rules.

The document, of no more than 2 MB, must contain a maximum of three (3) pages (including references, tables, figures and graphs) and be attached in a PDF format.

File name	Type of document	Date	Taille (Ko)
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## Budget

For each category of eligible expenses, indicate the expected amount.

The total amount requested must not exceed \$100 000, including releases for college researchers. If applicable.

Reminders :

- i) The total amount is paid over one year but can be budgeted over one or two years..
- ii) Only costs directly related to the research project are eligible.
- iii) The grant awarded cannot exceed the amount requested, which must not exceed \$100,000.

ATTACHED FILE – Justification of planned expenses

Attach a PDF file of a maximum of one (1) page in which you present the planned expenses for each category of funding, specifying the amounts and the types of expenses.

[Overview of eligible expenses](#)

(The list is empty)

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## Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet Electronic Portfolio to read all presentation instructions.

**Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document.** Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

If the files attached to the form are in English, you can include an English title and summary.

File name	Type of document	Date	Taille (Ko)
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## Signature and submission

### COMMITMENTS OF THE APPLICANT

I declare and warrant the following:

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or eventual funding (documents or further details required by the FRQ, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I entered.
2. The co-investigators who will contribute to the research project and the other project collaborators listed in my application, if applicable, have confirmed their commitment to the research project and **authorized me to provide their personal and confidential information**.
3. I own all rights to the content of this application and take full responsibility for it. Where applicable, these responsibilities are shared with my co-investigators.
4. I have read and agree to comply with the obligations set out in the *Common General Rules* of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and the **FRQ’s Open Access Dissemination Policy**, as they are updated periodically (see the « DOCUMENTS » tab), and to comply with all terms and conditions set out in the *Program rules* to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
5. I have read and shall comply with the standards of ethics and integrity of the FRQ, including those set out in the set out in the **Tri-Council Policy Statement** (see the DOCUMENTS tab), as it is periodically updated, and the ensuing obligations and subscribe to the best practices in my area of research.
6. I have read and shall comply with the provisions of the **Policy on the Responsible Conduct of Research** of the FRQ (see the DOCUMENTS tab), as it is periodically updated, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review report, etc.
7. I am not currently eligible to receive funding from a Canadian or international public funding agency as the result of a **substantiated breach of responsible conduct of research**.
8. I shall advise the FRQ to which I am submitting the application should I become ineligible to apply for funding or receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**. The continuation of any FRQ funding may then be considered by the FRQ Responsible Conduct of Research Committee.
9. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of my application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of **administrative penalty** related to the privileges granted by the FRQ.

### CONSENT REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The personal and confidential information collected by the Fonds de recherche du Québec – Société et culture (FRQSC) in connection with funding applications and documents related to an award is necessary and essential to **process and evaluate** funding applications, from eligibility to the announcement of the award. In addition, some of this information will be used to **manage** grants. The collection of this information is **mandatory** for the applicant to submit an application and, if applicable, obtain funding.

The information collected is treated in accordance with the Act respecting access to documents held by public bodies and the protection of personal information (CQLR, c. A-2.1) (hereinafter: the Access Act) as well as with **the Statement respecting the protection of personal and confidential information** (see the “DOCUMENTS” tab)(hereinafter: the Statement).



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- **I have read the Statement** and I consent to the collection, use and disclosure of all personal and scientific information contained in my file in accordance with the terms and conditions set out in the Statement and in the Access Act, provided that persons having access to personal information agree to respect the confidentiality of such information.

**Identification**

**You must agree with the commitments  
and authorization.**  Yes  
 No