

Instructions

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM. Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the “My forms” tab and change the display language in the upper right corner of the screen.

The application form including all required documents must be submitted before 18 September 2024 at 16:00. The managing institution may set an internal deadline that precedes the competition deadline. This date is displayed under the **Your institution’s deadline** column on the My forms page.

It is important to carefully read the program rules ([program web page](#)), the Common General Rules ([CGR](#)) and all relevant documentation before beginning to complete this form, especially the eligibility requirements.

Refer to the [Presentation standards for PDF attachments to FRQnet forms](#) available in the **Documents** of the FRQnet Electronic Portfolio for complete presentation instructions.

IMPORTANT : The International Principal Investigator (Luxemburg) and the Co-Investigators must have confirmed their participation before the submission of the application form. It is recommended that you validate the form a few days before the deadline to allow you to make the required corrections if necessary. The "Validate submission" button is located in the bottom of the **Signature and submission** section.

In all sections of the form with a "Save" button, it is important to save the information on the page before clicking the "Validate the page" button.

POUR
INFORMATION
SEULEMENT

Name:

File number: 358549

Principal Investigator

The Principal Investigator is responsible for the scientific direction and execution of the research project, the deployment of the program or infrastructure, as well as the administrative and financial aspects of the grant, including corresponding with the Fonds.

Refer to the program rules for eligible research statuses. For status definitions, see the Status and Roles section of the [FRQ Common General Rules](#).

Nip :

Name :

First Name :

***Research Status**

CONTACT INFORMATION

This information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio. If the information is missing or incorrect, you can change it on the **My Profile** page: select **Primary Affiliation Address** for the **Address type** field.

Adress:

E-mail:

Attach your abridged CV prepared according to the instructions in the program rules.

A maximum of two (2) pages is permitted.

File name	Type of document	Date	Taille (Ko)
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Name:

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International Principal Investigator

The **International Principal Investigator** and the Quebec Principal Investigator assume responsibility for application management and internal project management, according to the administrative conditions / requirements of their respective funding agencies. Refer to the program rules for the requirements to act as an international principal investigator.

The International Principal Investigator must already have an account or create an FRQnet account to be registered in this form. Register this FRQnet user account (email) and save in order to validate the account. A notification of solicitation is automatically sent to advise the person of his involvement in your funding application and to request his consent. You can follow the status of the consent at any time on the “My forms” page, by clicking on the “View” link in the “Other statuses” column for your file.

The signed document « [Engagement du chercheur principal ou de la chercheuse principale – international](#) » must be attached to the « Signature and submission » section of this form.

Enter a valid PIN or user account

PIN

Last name

First name

Institution

Principal university affiliation

POUR

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Attach the abridged CV of the Principal Investigator of the Luxemburg prepared according to the instructions in the program rules.

A maximum of two (2) pages per abridged CV is permitted.

SEULEMENT

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Managing institution

The managing institution is the employing institution of the Principal Investigator. Note that the *Employing and managing institution* drop-down menu contains only [Institutions recognized by the FRQ to manage funding](#).

Once the information has been saved, the managing institution will be able to see this form in the Institutions portal.

Managing institutions may set an internal deadline for the approval of applications that is earlier than the competition deadline. This date will be posted on the My forms section under Institutional deadline.

It is essential that this form be submitted before **the institutional deadline**, or before **the competition deadline**. The institution must then approve it within the timeframe prescribed in Section 3.2 of the Common General Rules.

For applicants employed by a college centre for technology transfer (CCTT), the associated college must be identified as the employing and managing institution.

Employing and managing institution

Principal university affiliation

**Department / Administrative Unit / School /
Campus / CCTT**

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Pre-eligibility

The team includes at least one status 1, 2 or 3 researcher from Quebec, according to the CGR, and at least one researcher from Luxembourg, according to FNR requirements.

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Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

***Keywords**

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Name:

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Abstract

Should I receive a funding offer, I agree to allow the FRQ to publicly release the lay abstract and title on this page in whole or in part and by any means (Web site, Facebook, X, etc.).

Accordingly, I am not including personal information or confidential or protected information that would compromise a patent filing or publication request.

The FRQ shall comply with all applicable copyright laws, in particular by referring to the author. The FRQ reserve the right to edit the text without notice before releasing it.

Yes No

Abstract for a general audience

Provide an abstract in language that can be understood by the public.

*Abstract in French

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Name:

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Co-Investigators

Co-applicants list

Add Co-Investigators, ensuring that the research status meet the eligibility criteria described in the program rules. The description of the statuses is presented in the Common General Rules of the FRQ. These are the people whose CVs are taken into account when the application is evaluated. Persons added to this form as Co-Investigators receive an e-mail detailing the procedure to follow to confirm their participation in the application.

The managing institution indicated must be the one paying the co-investigator.

For those employed by a college technology transfer center (CCTT), the college must be identified as the employing institution.

RESEARCHERS - Status 1, 2 and 3 of the Common General Rules

It is the responsibility of the Principal Investigator to ensure that all status 1, 2 and 3 Co-Investigators have confirmed their participation via their FRQnet electronic portfolio, in the As a Co-Investigator section. This must be done before the deadline set by the institution, or before the competition deadline, to enable the form to be transmitted. Consult the My forms section and click on the link in the Other statuses column to check.

(The list is empty)

POUR

Co-applicants list

NON-ACADEMIC CO-INVESTIGATORS

Add Co-Investigators from non-academic backgrounds as defined in the program rules, and who do not have status 1, 2 or 3 according to the CGR. These individuals must forward a two-page abbreviated CV in PDF format to the Principal Investigator. **It is the responsibility of the Principal Investigator** to attach all abbreviated CVs in a single document.

An abbreviated CV must be provided for each person added to this category according to the instructions presented in the program rules. Note: If an establishment does not appear in the list, request an addition by writing to: etablissement@frq.quebec.ca

Clearly indicate 1) the name, country and province of the institution requested, 2) the name of the program and 3) the title of the section of the form where it is required.

(The list is empty)

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Attach, in a single PDF file, the abridged CV of each Co-Investigator prepared according to the instructions in the program rules.

A maximum of two (2) pages per abridged CV is permitted.

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File name	Type of document	Date	Taille (Ko)

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International Co-Investigators

Add, if applicable, the Co-Investigators from Luxembourg according to the documents that the Principal Investigator from Luxembourg have sent you (Appendix AUDACE_FRQ-FNR and abridged CV)

Refer to the program rules to find out the conditions required to act as an international Co-Investigator.

International co-investigators list

(The list is empty)

Attach, in a single PDF file, the abridged CV of each international Co-Investigator prepared according to the instructions in the program rules.

A maximum of two (2) pages per abridged CV is permitted.

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Collaborators

List key collaborators.

A collaborator is an individual who brings specific expertise to the project or research program, as appropriate. He or she does not provide a CV and cannot be delegated to manage a portion of the funds.

For the definition of the possible Roles in the application, refer to the FRQ Common General Rules.

If the institution is not listed, consult the help bubble to request an addition. If the collaborator is not attached to any institution, select No affiliation or home institution.

Collaborators list

(The list is empty)

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Project or program description

Attach a document describing the project considering the objectives of the program, the evaluation criteria and according to the instructions presented in the program rules.

The document, of no more than 2 MB, must contain a maximum of three (3) pages (including references, tables, figures and graphs) and be attached in a PDF format.

File name	Type of document	Date	Taille (Ko)
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Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet Electronic Portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

If the files attached to the form are in English, you can include an English title and summary.

File name	Type of document	Date	Taille (Ko)
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Name:

File number: 358549

Signature and submission

The document "[Engagement du chercheur principal ou de la chercheuse principale - international](#)" signed by the **Principal Investigator of the Luxembourg** must be attached to this section of the form.

File name	Type of document	Date	Taille (Ko)
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COMMITMENTS OF THE APPLICANT

I declare and warrant the following:

- All the **information** contained in the application and all the information I shall subsequently provide related to this form or any funding obtained (documents or further details required by the FRQ, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I have entered.
- The co-investigators who will contribute to the research project and the other project collaborators listed in my application, if applicable, have confirmed their commitment to the research project and **authorized me to provide their personal and confidential information**.
- I own all rights to the content of this application and take full responsibility for it. Where applicable, these responsibilities are shared with my co-investigators.
- I have read and agree to comply with the obligations set out in the *Common General Rules* of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereafter the “FRQ”) and the **FRQ’s Open Access Dissemination Policy** as they are updated periodically (see the « DOCUMENTS » tab), and to comply with all terms and conditions set out in the **Program rules** to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
- I have read and shall comply with the standards of ethics and integrity of the FRQ, including those set out in the **FRQ Council Policy Statement** (see the DOCUMENTS tab), as it is periodically updated, and the ensuing obligations and subscribe to the best practices in my area of research.
- I have read and shall comply with the provisions of the **Policy for the Responsible Conduct of Research** of the FRQ (see the DOCUMENTS tab), as it is periodically updated, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review report, etc.
- I am not currently ineligible to receive funding from a Canadian or international public funding agency as the result of a **substantiated breach of responsible conduct of research**.
- Je m'engage à aviser immédiatement le Fonds auquel je transmets la présente demande de financement si je deviens non admissible à faire une demande de financement ou à détenir des fonds d'une agence publique de financement de la recherche au Canada ou à l'étranger, en raison d'un **manquement avéré à la conduite responsable en recherche**. Le maintien d'un éventuel octroi des FRQ pourra alors faire l'objet d'un examen par le comité en conduite responsable en recherche des FRQ.
- I understand that **failure to comply with any of these commitments** may lead to the withdrawal of an application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of administrative penalty related to the privileges granted by the FRQ.

Name:

File number: 358549

CONSENT REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The personal and confidential information collected by the Fonds de recherche du Québec – Société et culture (FRQSC) in connection with funding applications and documents related to an award is necessary and essential to **process** and **evaluate** funding applications, from eligibility to the announcement of the award. In addition, some of this information will be used to **manage** grants. The collection of this information is **mandatory** for the applicant to submit an application and, if applicable, obtain funding.

The information collected is treated in accordance with the Act respecting access to documents held by public bodies and the protection of personal information (CQLR, c. A-2.1) (hereinafter: the Access Act) as well as with *Statement regarding the protection of personal and confidential information* (see the « DOCUMENTS » tab, hereinafter the "Statement").

- **I have read the *Statement*** and I consent to the collection, use and disclosure of all personal and scientific information contained in my file in accordance with the terms and conditions set out in the Statement and in the Access Act, provided that persons having access to personal information agree to respect the confidentiality of such information.

Identification

**You must agree with the commitments
and authorization.** Yes
 No