

Instructions

THIS IS A DEFAULT ENGLISH VERSION OF THE FORM. Please refer to the program rules and the French version of the form to make sure you provide the right information. To access the French version of the form, get back to the My forms tab and change the display language in the upper right corner of the screen.

The application form including all required documents must be submitted before **18 February 2025 at 16:00**. Fields marked with an asterisk (*) are mandatory.

It is important to carefully read the program rules ([programme web page](#)), the Common General Rules ([RGC](#)) and all relevant documentation before beginning to complete this form, especially the eligibility requirements.

Make sure you are using the correct form for the program you have chosen. If you make a mistake, you will have to abandon the application and start a new one.

Your supervisor's form must be submitted before you can submit your application. You can follow up at any time on the My forms page, by clicking on the link in the Other statuses column.

Before submitting this form, you must also attach your Canadian Common CV and PDF file of detailed contributions in the appropriate section of the FRQnet Electronic Portfolio.

Refer to the [Presentation standards for PDF attachments to FRQnet forms](#) available in the **Documents** of the FRQnet Electronic Portfolio for complete presentation instructions.

In all sections of the form with a "Save button", it is important to save the information on the page before clicking the "Validate Page" button.

*File limit: Pre-application

POUR
INFORMATION
SEULEMENT

Name:

File number: 370346

Principal investigator

The Principal Investigator is responsible for the scientific direction and execution of the research project, the deployment of the program or infrastructure, as well as the administrative and financial aspects of the grant, including corresponding with the Fonds.

Refer to the program rules for eligible research statuses. For status definitions, see the Status and Roles section of the [FRQ Common General Rules](#).

Nip :

Name :

First Name :

***Research Status**

CONTACT INFORMATION

This information is displayed for consultation purposes only and comes from the **My Profile** page of the FRQnet Electronic Portfolio.
If the information is missing or incorrect, you can change it on the **My Profile** page: select **Primary Affiliation Address** for the **Address type** field.

Adress:

E-mail:

Name:

File number: 370346

Pre-eligibility

J'atteste qu'il n'y a pas eu de changements à la composition de l'équipe minimale et obligatoire, à l'exception d'ajout à l'équipe initiale, car la composition de l'équipe doit demeurer la même entre la pré-demande et la demande.

J'atteste que l'intersectorialité du projet provient de minimalement de l'équipe du Québec, sans si limiter.

J'atteste que l'équipe du Québec qui présente ce projet est composée au minimum des 2 personnes obligatoires, dont 1 chercheur principal ou chercheuse principale du Québec (de statut 1 ou 2) et 1 cochercheur ou cochercheuse du Québec (de statut 1, 2 ou 3).

Je comprends que tous les chercheurs et chercheuses ainsi que les cochercheurs et chercheuses de statut 1, 2, 3, 4 a), 4 b), 4 c) et 4 d) de l'équipe doivent soumettre un **CV abrégé de 5 pages**, qui devra être envoyé au chercheur principal ou à la chercheuse principale pour le joindre à la demande.

Je comprends que tous Statut 4e) Personne participante à titre individuel (citoyen.nne) de l'équipe doivent soumettre une **lettre d'appui** qui devra être envoyé au chercheur principal ou à la chercheuse principale pour la joindre à la demande.

J'atteste que, en tant que chercheur principal ou chercheuse principale, être toujours admissible aux statuts 1 ou 2 tels que décrits dans les Règles générales communes des FRQ et dans les règles du programme.

Je comprends que le présent formulaire est complété par le chercheur principal ou la chercheuse principale du Québec, et que, en parallèle, le promoteur ou la promotrice devra remplir la demande complète qui sera évaluée sur la [plateforme e-space](#).

J'atteste que, en tant que chercheur principal ou chercheuse principale, je devrai m'assurer d'acheminer **toute la documentation requise de l'équipe du Québec** au promoteur ou à la promotrice de l'équipe de Belgique.

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Managing institution

The managing institution is the employing institution of the Principal Investigator. Note that the *Employing and managing institution* drop-down menu contains only [Institutions recognized by the FRQ to manage funding](#).

Once the information has been saved, the managing institution will be able to see this form in the Institutions portal.

Managing institutions may set an internal deadline for the approval of applications that is earlier than the competition deadline. This date will be posted on the My forms section under Institutional deadline.

It is essential that this form be submitted before **the institutional deadline**, or before **the competition deadline**. The institution must then approve it within the timeframe prescribed in Section 3.2 of the Common General Rules.

For applicants employed by a college centre for technology transfer (CCTT), the associated college must be identified as the employing and managing institution.

Employing and managing institution

Principal university affiliation

**Department / Administrative Unit / School /
Campus / CCTT**

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Name:

File number: 370346

Co-Investigators

Co-applicants list

A **co-investigator** is a person who make a significant contribution or provide specific expertise to the project or research program for which funding is requested.

Add co-investigators whose research status qualifies under program rules. The description of status is presented in the [FRO common general rules](#). These are the individuals whose CVs are considered at the time of application evaluation. Individuals added to this form as co-applicants will receive an email detailing the procedure for confirming their participation in the application and submitting their CV.

The employing institution listed must be the one that pays the co-applicant. See the tooltip for special cases.

For individuals employed by a college technology transfer center (CTTC), the college of affiliation must be identified as the employing institution.

CO-INVESTIGATORS - Research statuses 1, 2, and 3 (Common General Rules)

Il est de la responsabilité du chercheur principal ou de la chercheuse principale de s'assurer que tous les cochercheurs ou toutes les cochercheuses de statuts 1, 2 et 3 ont bien 1) confirmé leur participation via leur Portfolio électronique FRQnet, section *En tant que cochercheur ou cochercheuse*, 2) transmis au Fonds leur CV abrégé à jour au chercheur principal ou chercheuse principale. Le tout doit être fait avant la date limite de l'établissement pour permettre la transmission du formulaire. Consulter la page *Mes formulaires* et cliquer sur le lien de la colonne *Autres statuts* pour le vérifier.

(The list is empty)

Co-applicants list

COCHERCHEURS OU COCHERCHEUSES AVEC D'AUTRES STATUTS EN RECHERCHE - Statut 4 des Règles générales communes

Ajouter ici les cochercheurs ou les cochercheuses de la catégorie « Autres statuts en recherche » admissibles selon les règles du programme et qui n'entrent pas dans la catégorie des statuts en recherche 1, 2 ou 3 des RGC. Les personnes de statuts 4a) et 4b) doivent acheminer un CV abrégé de cinq pages en format PDF au chercheur principal ou à la chercheuse principale. **Il est de la responsabilité du chercheur principal ou de la chercheuse principale** de joindre l'ensemble de ces CV abrégés en un seul document. Le tout doit être fait avant la date limite de l'établissement pour permettre la transmission du formulaire. Consulter la page « Mes formulaires » et cliquer sur le lien de la colonne « Autres statuts » pour le vérifier.

Les personnes des milieux de pratique (équivalent du statut 4c)), les artistes (statut 4d)) et les usagers ou usagères (citoyens ou citoyennes – équivalent du statut 4e)) des RGC membres de l'équipe doivent être ajoutés dans une autre section du formulaire prévue à cet effet.

Note: Si un établissement n'apparaît pas dans la liste, demander un ajout en écrivant à: etablissement@frq.gouv.qc.ca

Mentionner clairement 1) le nom, le pays et la province de l'établissement demandé, 2) le nom du programme et 3) le titre de la section du formulaire où il est requis.

(The list is empty)

Name:

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Personne provenant d'un milieu autre à titre individuel

Lister les personnes membres de l'équipe ayant un rôle important à jouer dans le projet, allant au-delà de la collaboration, et qui sont des personnes des milieux de pratique, des artistes ou des personnes contribuant à titre individuel. Indiquer leur nom, leur prénom, leur organisation (si applicable) ET le type de participation (C, D ou E – voir plus bas).

La contribution de ces personnes est réputée être aussi significative que celle des chercheurs et chercheuses universitaires ou de collège, et peut être reconnue de différentes manières.

TYPE C : Personnes des milieux de pratique

La personne des milieux de pratique apporte une contribution au projet qui repose sur son savoir-faire, ses compétences et ses connaissances en lien avec l'exercice d'activités de nature professionnelle, entrepreneuriale ou technique. Sa contribution ne repose pas sur une expertise en recherche ou en recherche-crédation. Une personne exerçant des activités artistiques ou littéraires est exclue de cette catégorie. La personne est employée par ou dirige une organisation québécoise et elle est domiciliée au Québec.

Quelques exemples de personnes des milieux de pratique – équivalent du statut 4c) des RGC :

- Un entrepreneur ou une entrepreneure
- Un professionnel ou une professionnelle de la santé œuvrant dans un CISSS ou un CIUSSS
- Le directeur général ou la directrice générale d'un organisme communautaire ou à but non lucratif
- Un employé ou une employée d'une ville ou d'une municipalité

TYPE D : Artistes

L'Artiste est une personne domiciliée au Québec dont la contribution au projet repose sur ses activités artistiques et/ou littéraires et dont ses compétences du domaine sont reconnues par ses pairs et mises à profit dans un contexte professionnel.

Quelques exemples de personnes artistes – équivalent du statut 4d) des RGC :

- Une personne exerçant des activités artistiques ou littéraires
- Une personne réputée en création ou interprétation d'œuvre travaillant à son compte ou pour une organisation québécoise

TYPE E : Personnes contribuant à titre individuel

La personne qui contribue à titre individuel au projet est domiciliée au Québec et sa contribution est centrée sur son savoir-expérientiel ; grâce auquel elle détient généralement un rôle clé dans le projet. Ses compétences et ses connaissances peuvent être de nature diverse, tant professionnelles, techniques que pratiques, mais elles sont surtout personnelles en raison de son vécu, de son expérience de terrain ou encore de sa culture. La contribution au projet ne doit pas s'inscrire dans les fonctions professionnelles et rémunérées, auquel cas sa contribution s'apparente davantage à celle d'une personne des milieux de pratique.

Quelques exemples de personnes pouvant contribuer à titre individuel – équivalent du statut 4e) des RGC :

- Un citoyen ou une citoyenne
- Un usager ou une usagère des soins / services de santé
- Un proche aidant ou une proche aidante
- Un résident ou une résidente d'une ville ou d'une région rurale étant interpellé par des questions sociétales ou environnementales, notamment, et qui souhaite s'investir dans une démarche de recherche
- Une personne souhaitant s'investir dans une démarche de recherche, en raison d'un intérêt pour la science en général ou en lien avec un sujet donné

*Noter que les personnes des milieux de pratique, les artistes et les personnes contribuant à titre individuel n'ont pas à donner leur consentement dans FRQnet afin de figurer dans la composition de l'équipe. En outre, ces personnes ne détiennent pas de responsabilité administrative ou légale en lien avec le projet.

(The list is empty)

Name:

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Title and research fields

Title

Indicate the title of your funding application.

***Title**

Must be in French

Classification

A complete list of permitted values for the different drop-down lists used in the Fonds research classification system is available in the [Documents](#) section.

List, in order of priority, the research sector(s) to which your research activities belong.

***Sector 1.**

2.

3.

4.

Indicate the research discipline(s) that best describe the research.

***Discipline 1.**

Discipline 2.

Indicate the main field of research to which your application belongs.

***Field of research**

Indicate the research topics that apply to your application.

***Research topic 1.**

Research topic 2.

Indicate the field and sub-field of application in which your research activities take place.

Field of application

Sub-field of application

Indicate six keywords, from the most general to the most specific, that best describe your research project or program.

***Keywords**

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Collaborators

List the most significant collaborators.

A collaborator is a person invited by the principal investigator to provide a specific expertise to the project or research program for which funding is requested. Collaborators do not provide their CV and may not be delegated to manage part of the funds.

For eligible research statuses, check the program rules. For the definitions of statuses, refer to the FRQ Common General Rules in the *Status and roles* section.

If the institution is not listed, see the tooltip to request an addition. If the employee is not attached to any institution, select *No university affiliation*.

Le nombre maximum de collaborateurs ou de collaboratrices pour l'équipe du Québec est de (Quatre) 4. **Indiquer uniquement les personnes collaboratrices pour l'équipe du Québec.**

Collaborators list

(The list is empty)

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Abstract

Abstract for a general audience

Provide an abstract in language that can be understood by the public.

***Abstract in French**

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Budget

For each eligible expense category, indicate the expected amount of expenses. Click on the link below for an overview of all eligible expenses.

[Overview of eligible expenses](#)

(The list is empty)

FICHIER JOINT - Justification des dépenses prévues

Justifier le budget de l'équipe du Québec uniquement selon le montant et les dépenses admissibles prévus (2 pages maximums).

File name	Type of document	Date	Taille (Ko)
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Teaching release - Colleges

If applicable, please indicate the estimated amount of salary support requested for release from teaching duties for each team member meeting the status of "college researcher."

(The list is empty)

Identifier :

- Le nom de la ou des personne(s) bénéficiaire(s) du soutien à la recherche au collégial ainsi que son établissement collégial de rattachement
- le rôle joué par cette personne dans la consolidation ou le déploiement de la programmation scientifique de l'équipe,
- la justification de l'utilisation des fonds alloués spécifiquement à son implication.

Notez que la demande de soutien salarial pour les chercheurs ou chercheuses de CCTT doit être inscrite à la section Budget du présent formulaire, le cas échéant.

Le document, d'au plus 5 Mo, doit contenir un maximum de 50 pages (1 page par personne), être lisible et être joint en format PDF.

POUR

File name	Type of document	Date	Taille (Ko)
<p>INFORMATION</p> <p>SEULEMENT</p>			

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Responsible research

This section will not be available to the evaluation committees. If the information requested here is relevant to the evaluation of the funding application or required by the program, it should be repeated elsewhere in the funding application.

Consideration of sex and gender – Declaration

In order to meet [Health Canada recommendations](#), sex- and gender-based analyses should be included in research on therapeutic products (medical devices, genetic therapies, natural health products, pharmaceuticals, biologics and radiopharmaceuticals).

*Indicate if the research concerns a therapeutic product. Yes No

If you answered «Yes» to the previous question, indicate whether the research considers sex or gender.

- Yes, the research takes into account sex (biological aspects) or gender (sociocultural aspects).
 No, the research does not take into account sex or gender.
 Not applicable.

Indicate if your research Project involves:

*Check your choice.

- Research involving humans (direct participation or the use of human biological material or data concerning humans).
 Recherche involving animals.
 None of the above.

*I understand that approvals may be required before starting the research. Yes No

Research ethics – Request for access to data

*Indicate whether the research involves a request for access to data concerning human beings held by a Québec public body (e.g. ministry, health establishment). Yes No

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Environmental risk - Declaration

The "Action plan for environmental responsibility in research" requires identifying the level of environmental risk involved in research and, in some cases, specifying mitigation measures. Consult the "[Environmental Responsibility](#)" page for more information.

*Indicate the level of environmental risk associated with the research.

- A) Minimal risk : the environmental impact does not exceed the impact of day-to-day human activity.**
- B) Greater than minimal risk : the environmental impact exceeds the impact of day-to-day human activity. In the event of funding, you will need to specify the mitigation measures being considered or the measures that must be taken to comply with legal requirements.**

Name:

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Contribution to Sustainable Development Goals

Contribution to achieving the United Nations Sustainable Development Goals (SDGs)

This section will not be shared with evaluation committees but may be visible to the applicant's managing institution if it has to approve the application (grants and career awards). If the information requested here is relevant to the assessment of the application or required by the program, it will need to be repeated elsewhere in the funding application.

In accordance with the Québec research and innovation investment strategy 2022-2028 ([SQRI²](#)) and the Québec Government Sustainable Development Strategy 2023-2028 ([SGDD 2023-2028](#)) and in line with their 2022-2025 strategic plans, the FRQ are seeking to promote the role of science and the scientific community in meeting the issues addressed by the SDGs.

Applicants must briefly indicate, if appropriate to their project, the contribution of the proposed research to achieving the SDGs. Please refer to the [FRQ's SDG Guide](#) for further details.

The FRQ will be able to use this information to generate statistics on how the research they fund contributes to the SDGs and to promote this contribution, for instance under the SGDD 2023-2028. Only aggregated data will be shared, in accordance with the FRQ Statement regarding the protection of personal information (see DOCUMENTS tab).

***Does your project contribute to achieving one or more SDGs?**

Yes No

***Describe the contribution of the proposed research to achieving one or more SDGs.**

If you answered NO to the previous question, you may save, validate the page and go to the next section.

If your project contributes to achieving one or more United Nations Sustainability Development Goals, identify the SDGs to which the research will make a significant contribution.

Objectifs de développement durable

Name:

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Other documents

Attach the supporting documents to your funding request. They will be added at the end of the form. **Only one file per type of document is allowed.** Make sure to use all the possible options to optimize the size of your documents (black / white, image size, Acrobat optimization options, etc.) furthermore, ensure that PDF documents are not protected and that they do not contain bookmarks.

Consult the [Presentation standards for files \(PDF\) attached to FRQnet forms](#) available in the **Documents** section of the FRQnet Electronic Portfolio to read all presentation instructions.

Consult the program rules to find out which documents are required according to your situation and what specific information to provide in each document. Any document not required will be withdrawn from the funding request for its evaluation by the scientific committee.

If the files attached to the form are in English, you can include an English title and summary.

File name	Type of document	Date	Taille (Ko)
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Signature and submission

COMMITMENTS OF THE APPLICANT

I declare and warrant the following.

1. All the **information** contained in the application and all the information I shall subsequently provide related to this form or eventual funding (documents or further details required by the FRQ, reports, etc.) is and shall be **accurate and complete**. I shall notify without delay the FRQ of any changes to the information I entered.
2. The co-investigators who will contribute to the research project and the other project collaborators listed in my application, if applicable, have confirmed their commitment to the research project and **authorized me to provide their personal and confidential information**.
3. I own all rights to the content of this application and take full responsibility for it. Where applicable, these responsibilities are shared with my co-investigators.
4. I have read and agree to comply with the obligations set out in the **Common General Rules** of the Fonds de recherche du Québec (Fonds de recherche du Québec – Nature et technologies, Fonds de recherche du Québec – Santé, Fonds de recherche du Québec – Société et culture, hereinafter the “FRQ”) and the **FRQ's Open Access Dissemination Policy** (see the DOCUMENTS tab), as they are updated periodically, and meet the terms set out in the **Program rules** to which I am applying, as well as all other terms set out in the award or grant letter and at the time the payments are made.
5. I have read and shall comply with the standards of ethics and integrity of the FRQ including those set out in the set out in **Standards sur l'éthique de la recherche en santé humaine et l'intégrité scientifique** (see the DOCUMENTS tab) as it is periodically updated, and the ensuing obligations and subscribe to the best practices in my area of research.
6. I have read and shall comply with the provisions of the **Policy for the Responsible Conduct of Research** of the FRQ (see the DOCUMENTS tab), as it is periodically updated, as well as those set out in institutional policies with regard to the responsible conduct of research, as they apply to my research activities. In the event of a breach of responsible conduct of research allegation, I accept that the FRQ may exchange personal and confidential information concerning myself with the managing institution and the following organisations, if applicable, in Canada or abroad: their financial partners for the program to which the allegation relates; any institution concerned by the allegation; and any public research funding agency concerned by the allegation. This information may include: the allegation, the supporting documents, the review report, etc.
7. I am not currently ineligible to receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**.
8. I shall advise the FRQ to which I am submitting the application should I become ineligible to apply for funding or receive funding from a Canadian or international research funding agency as the result of a **substantiated case of breach**. The continuation of any FRQ funding may then be considered by the FRQ Responsible Conduct of Research Committee.
9. I understand that **failure to comply with any of these commitments** may lead to the withdrawal of my application from the review process, or to the suspension, withdrawal, termination or even reimbursement of funding, or any other type of **administrative penalty** related to the privileges granted by the FRQ.

CONSENT REGARDING PERSONAL AND CONFIDENTIAL INFORMATION SUBMITTED AS PART OF THE APPLICATION PROCESS

The personal and confidential information collected by the Fonds de recherche du Québec - Santé (FRQS) in connection with funding applications and documents related to an award is necessary and essential to **process** and **evaluate** funding applications, from eligibility to the announcement of the award. In addition, some of this information will be used to **manage** grants. The collection of this information is **mandatory** for the applicant to submit an application and, if applicable, obtain funding.

The information collected is treated in accordance with the Act respecting access to documents held by public bodies and the protection of personal information (CQLR, c. A-2.1) (hereinafter: the Access Act) as well as with **Statement regarding the protection of personal and confidential information**, see the DOCUMENTS tab, hereinafter the “Statement”).

Name:

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- ***I have read the Statement*** and I consent to the collection, use and disclosure of all personal and scientific information contained in my file in accordance with the terms and conditions set out in the Statement and in the Access Act, provided that persons having access to personal information agree to respect the confidentiality of such information.

Identification

I accept: Yes
 No

Instructions **Step 1:** Please validate the submission of your electronic form to make sure all sections needed are filled.

Step 2: Submit your electronic form **before the institution's deadline**. Following institutional approval, your form will automatically be transmitted to FRQS.

IMPORTANT NOTICE: **This is a final submission. No modification can be made after the submission.**